

# How to register your student's for YCSEE

## 1. Sign into STEM Wizard

Welcome to **STEM Wizard**, Karla Jones

Announcements Show All +

SUBJECT	MESSAGES	DATE RECEIVED
No announcements at this time.		

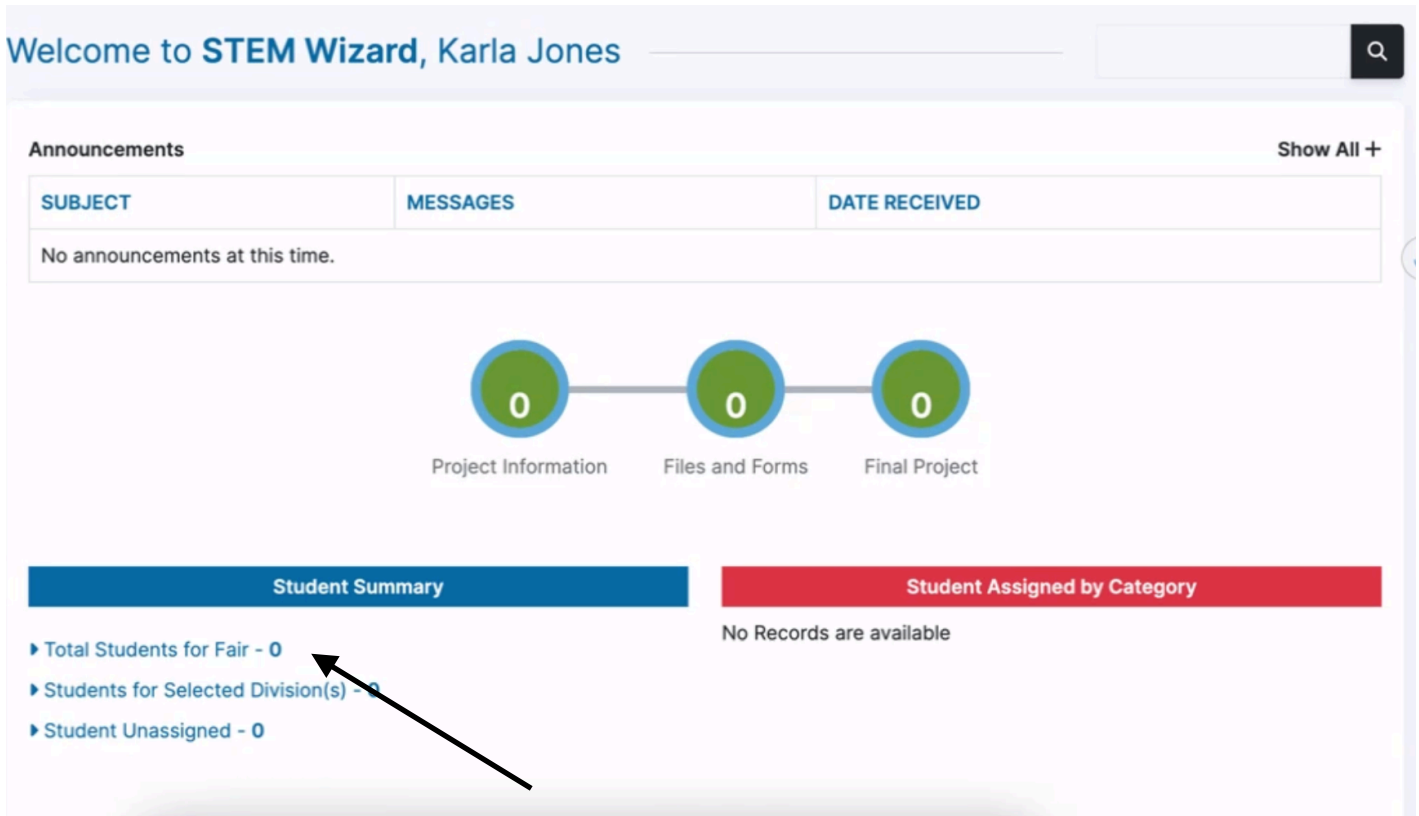
Project Information Files and Forms Final Project

**Student Summary**

- ▶ Total Students for Fair - 0
- ▶ Students for Selected Division(s) - 0
- ▶ Student Unassigned - 0

**Student Assigned by Category**

No Records are available






## 2. Click on “Total Students for Fair”

### 3. Click on “Add Student”

**Student List** Search

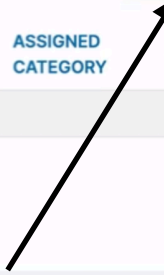
Sort Students using the drop down menus at the top of the page. Click student name for view of total student profile and information. Add students using the "Add Student" link located at the right hand side of the page.

--Cat ▾ --Rou ▾ --Fair ▾ --Ass ▾ --Cla: ▾ --Re: ▾ --Che ▾ Active ▾

**ADD STUDENT**   

ACTION	FIRST NAME	LAST NAME	PROJECT #	ASSIGNED CATEGORY	CHILD FAIR(S)	CLASS
No matching data found						

50 ▾ **ADD STUDENT**



### 4. Fill out project information

Home > Student Management > Add Student

**Personal Information**

**Project Type** ☒ Individual ☐ Team

**First Name \***   
- The way you enter your name here is exactly how it will show up on all fair materials including awards.

**Middle Name**

**Last Name \***   
- The way you enter your name here is exactly how it will show up on all fair materials including awards.

**Address**

**City**  **State**  **Zip**

**Phone Number \***  **Extension**   
\*((format xxx-xxx-xxxx or (xxx)xxx-xxxx or xxxxxxxxxx))

**Gender \***

**Grade \***